

Dallas Center-Grimes Community School Gym Request Form

1. All requests should be 90 minutes in length or less.
2. Requests received prior to September 15, 2010 will be given equal preference. Requests received after September 15, 2010 will be given consideration as they are received.
3. The gym must be used for the purpose intended on the application.
4. Those using the gym should be groups consisting of DC-G students or patrons.
5. Groups wishing to use the gym on weekends or non-school days must have a DC-G employee to open and close the building and that employee must be present at all times during the activity. Those groups who do not meet these criteria may use the facility, but costs will be assessed for opening and closing the building.
6. On days when school is not in session or dismissed early due to weather conditions, the gyms will not be available.
7. Any school practice or function, which may be rescheduled during the year, will take priority over a group that has scheduled the facility.
8. Groups involving students must be out of the gyms by 9:00 pm on weekdays.
9. Groups involving students will not be allowed gym times on Wednesday nights.
10. Baseball/Softball activities will not be allowed in the Northridge gym.
11. Groups must leave the facility in the same condition as found.

Group: _____

Contact Person: _____

Address: _____

Home Phone: _____ **Cell Phone:** _____

Email: _____

Intended Use of Gym: _____

School Employee to Supervise: _____

Gym Requested – Please check one (HS Gym is not available):

_____ **DC Elem.** _____ **S. Prairie Elem. Gym** _____ **DC-G MS** _____ **Northridge Elem**

Dates and Times:

Date(s)	Time(s) Requested:	Date(s)	Time(s) Requested:

Return completed form to Steve Watson at the DCG High School. 2555 W 1st St, Grimes, Iowa 50111 or email to swatson@dc-grimes.k12.ia.us